

Questionnaire (print)

One product per questionnaire only!

Company Name:		Job #:
Contact Person:		Designer:
Phone:	Fax:	Project Title:
Address:		Today's Date:
City:	State:	Zip:
Email:	Web Site:	Proof Date:
		Due Date:

PROJECT DESCRIPTION AND QUESTIONS: (ATTACH PAGES AS NEEDED)

PROJECT PURPOSE:

AUDIENCE:

TYPE OF PRINT PRODUCT:

PROJECT DETAILS AND SERVICES NEEDED: (ATTACH PAGES AS NEEDED)

PROOFING MEDIA: Electronic (email) Press Check Standard Laser Print Other **Size of proof:**

BINDERY AND FINISHING:

PACKAGING AND MAILING INSTRUCTIONS: (INCLUDE SHIPPING ADDRESS)

I HAVE READ AND UNDERSTOOD THE TERMS AND CONDITIONS OF THIS AGREEMENT AS IT IS APPLIES TO THIS PROJECT DESCRIBED IN THIS DOCUMENT (TERMS ATTACHED)

CLIENT NAME: _____ APPROVAL SIGNATURE: _____ DATE: _____ DESIGNER APPROVAL: _____